

# CHINGFORD PARISH RENTAL AGREEMENT FORM

**NAME OF HIRER:**

**TEL:**

**EMAIL:**

**ORGANISATION:**

**EVENT:**

**VENUE:**      **Ss Peter & Paul VESTRY HALL/**      **CHURCH**  
                  **All Saints (Old Church) HALL/**      **CHURCH**

**WILL YOU BE USING THE KITCHEN: YES/NO**

**NUMBER ATTENDING .....**

**IS THIS A REGULAR LONG TERM BOOKING: YES/ NO**

**DATES:**

**START TIMES:**

**END TIMES:**

**INVOICE ADDRESS FOR ADVANCE PAYMENT:**

1. We have read and understand the 'Chingford Parish Letting Policy' and confirm our consent to the terms.
2. We are aware of the need to comply with Health & Safety and Child Protection legislation, and will co-operate with the Parish in this respect in supplying Insurance and CP Policy documents.
3. We note the Parish will not be responsible for publicity of our event.
4. We are mindful of the Parish Church's ultimate function as a place of worship, and we will respect its sanctity.
5. We agree to pay £15 at the PC/ £20 at the OC per hour or part of the hour (delete as appropriate)

**Signature..... Date.....**

*Internal: Received .....dated:.....*

*Other Action:*